

Lobbyist Registration Before the Florida Legislature

To register as a lobbyist, you must submit a lobbyist registration form, authorization form, and the annual registration fee.

A separate registration and authorization must be submitted for each principal represented.

Pursuant to Chapter 2005-359, Laws of Florida, which is effective January 1, 2006, each principal is required to identify and designate its "main business" on the lobbyist's Authorization form. To do so, use the North American Industry Classification System (NAICS), a 6-digit numerical code that describes the principal's main business. The 6-digit code can be obtained from the website of the US Census Bureau at the following URL: <http://www.census.gov/epcd/www/naics.html>

In addition, under the new law each lobbying firm is required to file a compensation report quarterly. (A lobbying firm is defined as "a business entity, including an individual contract lobbyist, that receives or becomes entitled to receive any compensation for the purpose of lobbying, where any partner, owner, officer, or employee of the business entity is a lobbyist".) A salaried, in-house lobbyist for a governmental entity, an association, or a corporation or other business entity that does not derive income from principals for lobbying need not specify any lobbying firm when registering.

The registration form and authorization forms follow. Forms may also be obtained on the legislative website at <http://www.leg.state.fl.us/Lobbyist>.

Finally, under the new law a person convicted of a felony after January 1, 2006, may not be registered as a lobbyist until that person has been released from incarceration and supervision, has paid all costs and restitution, and has had his or her civil rights restored.

Please be advised that a registration is not effective until all of the required items have been received and are complete.

Lobbyists must maintain a current mailing address and their current lobbying firms at all times with the Lobbyist Registration Office. Lobbyists who no longer represent a principal must promptly cancel their registration for that principal.

If we may be of further assistance, please do not hesitate to contact our office.

Lobbyist Registration Form for the Florida Legislature Calendar Year 2006

Lobbyists must submit a completed registration form, authorization form and fee prior to lobbying the Legislature. Do not lobby until all your registration is effective. Please type or print clearly.

If fee is not "joint" Senate and House registration, check one and pay fee accordingly: Senate ☐ or House ☐

Part 1:

Lobbyist's full, legal name: _____

Phone number: _____

Business address: _____

Part 2:

Principal represented:
(State one principal per form) _____

Business address: _____

Part 3:

Lobbying Firm: _____

FEIN/FEID #:

☐☐☐☐☐☐☐☐☐☐

Check here ☐ if FEIN/FEID# is a Confidential SSN, Sec. 119.071(5)(a)3., F.S.

Contact name: _____

Phone number: _____

Business address: _____

Check here ☐ if any additional lobbying firms are listed on a separate Part 3 form.

State the name and extent of any direct business association or partnership you have with any member of the Legislature. (Part 4 may left blank if not applicable):

Further, I swear that:

- ☐ I have not been convicted of a felony after January 1, 2006; or,
- ☐ I have been convicted of a felony after January 1, 2006, but I have (1) Had my civil rights restored; (2) Been released from incarceration and any postconviction supervision; and (3) Paid all court costs and court-ordered restitution.

Sworn to (or affirmed) and subscribed before me this _____ day of _____ 2006, by _____

Notary Signature _____ Personally Known _____ or
Print, Type or Stamp Name of Notary _____

Produced Identification _____ Type of Identification Produced _____

Acknowledged by _____ (For use when registering before Lobbyist Registration Office staff.)

Authorization to Represent the Principal before the Florida Legislature

At the time of registration, a lobbyist must submit this completed form, signed by the principal, authorizing the lobbyist to represent the principal.

The principal must also state the North American Industry Classification System (NAICS) 6 digit numerical code that most accurately describes the principal's main business. This designation by the principal is a mandatory requirement before a lobbyist can register for that principal. A principal may obtain its 6 digit code from the website of the US Census Bureau at the following URL: <http://www.census.gov/epcd/www/naics.html>

Type or print clearly the principal represented and the lobbyist's name as they are stated on the registration form. If the names on the authorization form are different from the names on the registration form, the forms will be returned.

_____ hereby authorizes
(Principal represented)

_____ to represent the
(Lobbyist)

Principal before the Florida Legislature.

Required six digit NAICS numerical code (fill in ALL six boxes):

Authorized signature of the Principal or Principal's representative

Print name

Title

Date

Registration Instructions

Lobbyists are urged to read the law and rules prior to registration.

- Lobbyists must register annually prior to lobbying the Florida Legislature. Registrations are not effective until all of the required forms and the fee have been received in good order.
- Registration information must be stated under oath.
- A separate notarized Registration form must be filed for each principal represented. A “principal” means the firm, corporation or other entity that has employed or retained a lobbyist.
- Parts 1 and 2 must be completed on the Registration form. Parts 3 and 4 may be left blank if not applicable.
- A lobbyist must complete Part 3 if he or she is a partner, owner, officer, or employee of one or more lobbying firms. A “lobbying firm” means any business entity, including an individual contract lobbyist, that receives or becomes entitled to receive any compensation for the purpose of lobbying, where any partner, owner, officer, or employee of the business entity is a lobbyist. Additional lobbying firms should be listed on the separate Part 3 sheet provided. Part 3 does not need to be completed by a salaried in-house lobbyist for a governmental entity, an association, or a corporation or other business entity that does not derive income from principals for lobbying.

If FEIN/FEID # is the lobbyist’s social security number, check “Confidential SSN” box.

- If applicable, state the name and the extent of any direct business association or partnership the lobbyist has with any member of the Legislature in Part 4.
- A separate authorization form signed by the principal giving the lobbyist permission to represent the principal and designating the principal’s main business according to the North American Industry Classification System (NAICS) must be filed with each Registration form.
- The fee must be paid at the time of registration. The fee to lobby both the Senate and the House is \$50 for a lobbyist’s first registration and \$20 for each additional registration for that lobbyist. Make checks payable to the Florida Legislature.

(If the lobbyist is not registering jointly for the Senate and the House, then the fee is only \$25 for first registration and \$10 for each additional registration; check the applicable chamber.)

- State employees paying the fee by Journal Transfer (JT) must attach a copy of the SAMAS voucher schedule to the registration. Use the following benefiting codes to pay by JT (Purchase Orders are not accepted): BF Org—11323255000; BF EO—11; BF Obj—001055; BF Cat—000100. Forms filed without voucher schedules will be returned.
- Lobbyists must notify the office of any changes to the registration information within 15 days of the change on forms furnished by the office.
- Lobbyists must promptly cancel their registration, upon termination of the lobbyist’s representation for that principal, on forms furnished by the office.

Mail completed forms and registration fee to

Lobbyist Registration Office, 111 W. Madison St. Rm G-68, Tallahassee FL 32399-1425

Additional lobbying firms (Part 3):

Lobbyist Name: _____

Lobbying Firm: _____

FEIN/FEID #:

Check here ☐ if FEIN/FEID# is a Confidential SSN, Sec. 119.071(5)(a)3., F.S.

Contact name: _____

Phone number: _____

Business address: _____

Lobbying Firm: _____

FEIN/FEID #:

Check here ☐ if FEIN/FEID# is a Confidential SSN, Sec. 119.071(5)(a)3., F.S.

Contact name: _____

Phone number: _____

Business address: _____

Lobbying Firm: _____

FEIN/FEID #:

Check here ☐ if FEIN/FEID# is a Confidential SSN, Sec. 119.071(5)(a)3., F.S.

Contact name: _____

Phone number: _____

Business address: _____

